

GOAL SETTING COMMITTEE

Wednesday, February 6 2019 – 2:00 p.m.
Room 2N-144 - 2nd Floor
Office of Equal Business Opportunity
50 South Military Trail
West Palm Beach, FL 33415

REVISED MINUTES

Members Present:

David Behar
Steve Carrier
Keith Clinkscale
Holly Knight
Irwin Jacobowitz n
Tonya Davis Johnson
Kathy Scarlett
Archie Satchell
Brenda Znachko

Non Member Attendees

Sharon Burrows
Vicky Cronell
Tammy Fields
Allen Gray
Amy Karpf
Deirdre Kyle
Ann McNeill
Candace Miller
Angela Sims
Angela Smith
Angie Whitaker

I. CALL TO ORDER

Meeting called to order at 2:04 p.m. by Tonya Davis Johnson.
Roll called, all voting parties present.

II. ADOPTION OF AGENDA

Motion by Irwin Jacobowitz to approve agenda. Motion seconded by Brenda Znachko.

Motion to adopt the agenda with changes carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Kathy Scarlett	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Brenda Znachko	YES

III. REVIEW OF PROJECTS

Tonya Davis Johnson reported that there are a total of 5 projects on today’s agenda with 7 waiver requests.

Project 1 – RFP CA2019-01 Legal Counsel Services PIP Claims for Fire Rescue.

Discussion

Recommendation: 15% SBE Evaluation Preference

Motion to accept recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

Motion to accept recommendations carried 7-0.

David Behar	YES
Sharon Burrows	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Kathy Scarlett	YES
Brenda Znachko	YES

Project 2 – Project No. 2017055 Annual Pathway & Minor Construction Renewal

Discussion

Recommendation: No API

Motion to accept recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

Motion to accept recommendations carried 7-0.

David Behar	YES
Steve Carrier	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Kathy Scarlett	YES
Brenda Znachko	YES

Project 3 – Annual Intersection Improvements Design Contract Renewal

Discussion

Recommendation: 20% SBE Participation

Motion to accept recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

Motion to accept recommendations carried 7-0.

David Behar	YES
Steve Carrier	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Kathy Scarlett	YES
Brenda Znachko	YES

Project 4 – Annual traffic Signal Design Contract Renewal

Discussion

Recommendation: 20% SBE Subcontracting Goal

Motion to accept recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

Motion to accept recommendations carried 7-0.

David Behar	YES
Steve Carrier	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Kathy Scarlett	YES
Brenda Znachko	YES

Project 5 CR880 & Sam Senter Road over SFWMD Ocean Canal

Discussion

Recommendation: 20% SBE Subcontracting Goal

Motion to accept recommendation by Kathy Scarlett, seconded by Keith Clinkscale.

Motion to accept recommendations carried 7-0.

David Behar	YES
Steve Carrier	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Kathy Scarlett	YES
Brenda Znachko	YES

III. WAIVER REQUESTS

Project 1 – Project No. 2017050 Annual Traffic Loops Construction Contract Renewal

Discussion

Waiver Granted.

Project 2 – Project No. 2017052 Annual Guardrail Construction Contract Renewal

Discussion

Waiver Granted.

Project 3 – Project No. 2017051 Annual Traffic Signal Construction Contract Renewal

Discussion

Waiver Granted.

Project 4 – Project No. 2019050 Annual traffic Signal Construction Contract

Discussion

Waiver Granted.

Project 5 – KMA 17011 – Professional Services Staff for ISS

Discussion

Waiver Denied.

Recommendation: 20% SBE Subcontracting Goal

Motion to accept recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Kathy Scarlett	YES
Brenda Znachko	YES

Project 6 – CMA 750793 Purchase of Microsoft Software

Discussion

Waiver Granted.

Project 7 – Project No. 17061 Custodial Services, Term Contract

Discussion

Waiver Denied.

Recommendation: 20% SBE Subcontracting Goal

Motion to accept recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

Motion to accept recommendations carried 6-0.

David Behar	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Kathy Scarlett	YES
Brenda Znachko	NO

IV. NEW BUSINESS

The next Goal Setting Committee will meet on Wednesday, February 20th, in the Office of Equal Business Opportunity, 50 South Military Trail, Room 2N-144, West Palm Beach, FL. The Office of Equal Business Opportunity will conduct training for County staff from February 8, 2019 to February 19, 2019. Parties interested in attending may contact our office for additional information.

V. ADJOURNMENT

Meeting adjourned at 3:47 p.m.